

# LIKO-S industry coronavirus business continuity actions

Commitment, Reliability, Quality, Trust, Partnership

One of the first company in region who starts actions - not waiting

Strong focus to employee health and safety, customer needs and requirements

## **Extraordinary hygiene actions**

- Dedicated person for managing actions in company full time responsibility we have created a new role and responsibility – Anti-epidemic manager
- Cleaning company increase workload by 100% additional cleaning person dedicated to each section to protect moving between them
- Extraordinary hygiene actions and requirements visible on entrance, at every section
- Increased disinfection of all spaces tables must be without paper, all
  equipment removed from meeting rooms, offices, toilets to be able clean whole
  area every detail is clean
- Temperature measuring for everybody



Disinfection for all employee available

#### **Restricted entry to LIKO-S property**

- No visitors outside of company are allowed, all meetings are held online
- Temperature check for every employee every day before the start of their shift. With increased temperature entry is not allowed
- Disinfection available to everybody and everywhere entrance, meeting rooms, corridors, toilets, working space, kitchens
  - Suppliers with material and critical services must be measured with temperature, protective equipment and disinfection to all drivers. Truck must be open and prepared for loading/unloading before entry, driver is not allowed to leave truck during loading/unloading



Drivers are checked at entrance





### Access within LIKOS property - eliminate people to meet and mix

- Factory and offices split to section and marked visibly
- Each section has defined access, employees are split to groups and cannot break these sections
- All meetings are online within company, no paper circulation in company digital office
- Home office for people that work in the office, groups in the factory start at different time
- Breaks and lunch are held in different time



Cleaning of doors, chairs, corridors, equipment starts at restricted area

#### **Business continuity**

- Weekly calls with all customers about their needs and cooperation
- Increased material level at our stock for every critical item
- Best practises shared with suppliers, ensured supplier apply and follow protective actions
- Weekly calls with key suppliers about their stock levels, capacities and availability

### **Employee responsibility**

- Even small symptoms employee must stay at home and call direct manager for further steps, also this is applicable if family you are living with has symptoms
- Every employee must use protective equipment mask, gloves, protective shield
- Everyday communication with all employees sending information to email, group text messages to employee phone number, protective actions visualisation everywhere
- Everybody knows where to call, who they can contact in case of questions or emergency



Employee use mask and disinfection at working place





#### Lunch in canteen

- Canteen is providing only packed food
- Lunch time is at different time for every group to eliminate people groups
- Kitchens and canteen have special regime with disinfection wash and use disinfection before and after lunch, kitchen cleaned and disinfected after every group
- Fridge must be clean after working day and disinfected
- 10 min longer time to employee for lunch time



Food machines cleaned and disinfected properly

#### Other

- Securing customer business ensuring we are producing with on time delivery
- Additional vitamins to every employee prevention
- Protective equipment to every employee 10 pcs of reusable mask to everybody
- Sick days if employee is not feeling well or has small symptoms
- Continuously strengthens protective actions more is better
- For more information and pictures visit <u>www.liko-welding.com</u> or follow us on news on <u>iDNES.cz</u> and <u>South Moravia news</u>

Wish you all success to overcome this challenging period.

We are prepared to support your company and strengthen your supply chain base.

Jan Brychta

CEO, Member of the Board

LIKO-S industry a.s.





